



Kibworth CE
Primary School

Let Your Light Shine

INFORMATION FOR PARENTS ABOUT REMOTE LEARNING

Published 5th January 2021

To support understanding of what pupils, parents and carers, should expect during a period of school closure relating to coronavirus (COVID-19).

This document should be read alongside the school's contingency plans.

Michael Beck is the senior leader with responsibility for the quality and delivery of remote education

Joanne Stone is lead professional for Ed Tech



Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education during the current lockdown and children learn at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

The Department of Education have set a minimum learning limit of remote education daily for all primary aged pupils.

Pupils in Key Stage 1 - 3 hours

Pupils in Key Stage 2 - 4 hours

Accessing remote education

How will my child access any online remote education you are providing?

The children will bring home a home learning pack if they have to access remote learning. The pack will contain all of login/password details for the learning platforms listed below.

EYFS	KS1	KS2
Tapestry Oxford Owl Numbots	Y1 Tapestry Y2 Office 365 Oxford Owl Numbots Cracking Comprehension	Microsoft Teams Times Tables Rock Stars Cracking Comprehension Century Tech

The remote curriculum: what is taught to pupils at home

A pupil's first week of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching. We will also use this time to ensure children are familiar with all the online features which they will be using over the next few weeks.

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day: Primary school-aged pupils are expected to work remotely at home for the minimum of **3 hours per day**. This expectation has been set by the Department of Education. We will be monitoring children's engagement with remote learning and the school will contact you if your child is not accessing the lessons on the learning platforms. The class teacher will contact you if they notice children not engaging or a persistent absence from online live lessons. If this continues then a member of the Senior Leadership Team may contact you to discuss this matter

A day's learning may look like this: (Timings will change and are used for illustration here)

EYFS	KS1	KS2
Morning welcome	Morning Welcome Morning lessons: Number bonds & Timetables	<u>Maths 1 hour</u> Arithmetic



<p>Learning videos on Tapestry to watch and tasks to complete</p> <p>Reading Daily reading at home</p> <p>Phonics Daily lesson with teacher (pre-recorded and live)</p> <p>Maths Daily lesson (live)</p> <p>Themed Learning Tasks set on learning platform linked to EYFS curriculum</p> <p>Daily Story Time (Live session on Teams or Pre-recorded on Tapestry)</p>	<p>Numbots/TTRS online platform (15 minutes)</p> <p>Maths lesson with teacher (lesson 15minutes) and learning task (20 minutes) on Tapestry or Office 365 (40 minutes)</p> <p>English Lesson with teacher (lesson 15minutes) and learning task (20 minutes) on Tapestry or Office 365 (40 minutes)</p> <p>Phonics Lesson with teacher (lesson 10 minutes) and learning task (10 minutes) on Tapestry or Office 365</p> <p>Afternoon lessons (The subjects will vary every afternoon. They might be live, pre-recorded or set on another platform):</p> <p>Reading (20 minutes)</p> <p>Topic/Science/IT (30 minutes)</p> <p>Story (Live on Teams) (20 minutes)</p>	<p>TTRS, Century Tech platform or set questions</p> <p>Maths Live lesson/Pre-recorded with teacher and learning task on Tapestry or Teams</p> <p>English 1 hour This will comprise of Writing, Spelling or Grammar activities. Live lesson/Pre-recorded with teacher and learning task on Tapestry or Teams</p> <p>Afternoon lessons (The subjects will vary every afternoon. They might be live, pre-recorded or set on another platform):</p> <p>Reading and Reading Comprehension (40 minutes)</p> <p>Topic/Science/IT (40 minutes)</p> <p>Story (Live on Teams) (20 minutes)</p>
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These times will vary according to the lesson and the type of learning activity.

Accessing Learning Foundation Stage and Year 1

Children’s learning can be accessed via Tapestry, where class teachers will post a greeting for the day and an outline of activities for children to complete using a range of pre recorded content. Learning will be accessible for 9am each day.

Accessing Learning Year 2

Children’s learning can be delivered via their school email address. It will be accompanied by a welcome to the day by class teachers and an outline of activities for children to complete using a range of pre recorded content. Learning will be accessible for 9am each day.

Accessing Lessons – Year 3 – Year 6

Children will access there learning via their Teams Account. Teacher’s will leave clear instructions for the week and take a daily register at 9am. Learning will be delivered through a range of media including live lessons, pre-recorded content and activities. Although we would encourage children to attend a live session where possible – session swill be recorded so they can be accessed at a later time.

Once we are up and running, children will be able to access their lessons from a hyperlinked visual timetable like the one listed below. They will be able to click on the images and access the lesson/learning task. Each year group will make their own timetable with timings which could look like this:

Visual (Hyperlink) Timetable LKS2

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30	Online register Morning work	Online register Morning work	Online register Morning work	Online register Morning work	Online register Morning work
9:30 – 10:10	Maths Lesson –	Maths Lesson –	Maths Lesson –	Maths Lesson –	Maths Lesson –
10:10 to 10:30	Quick Arithmetic	Quick Arithmetic	Quick Arithmetic	Quick Arithmetic	Quick Arithmetic
10:30 to 10:50	Break Time	Break Time	Break Time	Break Time	Break Time
10:50 to 11:30	English Lesson -	English Lesson -	English Lesson -	English Lesson -	English Lesson -
11:30 to 12:00	Spellings	Spellings	Spellings	Spellings	Spellings
12:00 to 1:00	Lunch	Lunch	Lunch	Lunch	Lunch
1:00 to 1:30	Reading -	Reading -	Reading -	Reading -	Reading -
1:30 to 2:30	Reading Comprehension	Reading Comprehension	Reading Comprehension	Reading Comprehension	Reading Comprehension
Reading Tasks					

Will my child be taught broadly the same curriculum as they would if they were in school?

We will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example:

- Live lessons will be shorter than a normal face to face lesson in the classroom. Online lesson structures are very different to a traditional lesson, teachers need to balance the screen time, concentration levels and the learning task to create the correct level of engagement for all of their learners in a remote education situation.
- Morning lessons will be live or pre-recorded and the children will be taught by their teacher or a teacher from their year group in either format.
- The format of the afternoon lessons will vary slightly but the lessons will still be linked to the same curriculum. The learning may appear in the form of pre-recorded lessons by your child's class teacher, year group team or by the Oak Academy or alternatively the lesson may require some independent learning time and your child may be asked to find their learning tasks on the learning platform instead.
- Very occasionally, your child may also be taught by another teacher from another school in our Trust during remote learning situations. If this happens, you will be notified by your class teacher and your child will be made aware of the changes.



If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Will you issue or lend laptops or tablets to pupils?	Please contact the school office and notify us immediately. We have a small number of loan devices that can be used for remote learning situations. There is a limited amount. When you borrow a device, you will be asked to fill in and sign a loan agreement. Once you sign the agreement, you are agreeing to be responsible for a school device. It is the property of the school and therefore loss, theft or damage may be dealt with by outside authorities/agencies (police) in extreme cases. The digital device must be returned to school as soon as your child returns.
How you will issue or lend devices that enable an internet connection (for example, routers or dongles), and where parents or carers can find more information	If you do not have access to an internet connection at home, please contact the school office. We have a limited number of 4G connected devices that could be loaned as above.
How pupils can access any printed materials needed if they do not have online access	Our aim is to give online access to every child in a remote learning situation. If you do not have access, please contact the school so that we can provide the correct devices. Printed materials will not provide the best access to learning for your child and they will miss out on the teacher input. If you need to discuss this further, please speak to your class teacher or a member of staff in the school office.

Please be aware that we will contact you if your child is not accessing the learning remotely.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- live teaching (online lessons) or pre recorded content by class teachers
- recorded teaching (e.g., Oak National Academy lessons, video/audio recordings made by teachers)
- reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

EYFS	KS1	KS2
<p>BBC Bite-size - https://www.bbc.co.uk/bitesize/dailylessons</p> <p>Daily Lessons on Tapestry – https://tapestryjournal.com/</p> <p>Oxford Owl Website - https://www.oxfordowl.co.uk/user/sign_up.html</p>	<p>BBC Bite-size - https://www.bbc.co.uk/bitesize/dailylessons</p> <p>Daily Lessons on Teams – https://teams.microsoft.com</p> <p>Oak Academy Website - https://www.thenational.academy/online-classroom/</p> <p>White Rose Website - https://whiterosemaths.com/homelearning/year-4/</p> <p>Oxford Owl Website - https://www.oxfordowl.co.uk/user/sign_up.html</p>	<p>BBC Bite-size - https://www.bbc.co.uk/bitesize/dailylessons</p> <p>Daily Lessons on Teams – https://teams.microsoft.com</p> <p>Oak Academy Website - https://www.thenational.academy/online-classroom/</p> <p>White Rose Website - https://whiterosemaths.com/homelearning/year-4/</p> <p>NCTEM - https://www.ncetm.org.uk/resources/54454</p> <p>Century Tech Website - https://app.century.tech/login</p> <p>Cracking Comprehension Website – https://my.risingstars-uk.com/</p>

Engagement and feedback

What are your expectations for my child’s engagement and the support that we as parents and carers should provide at home?

Roles and Responsibilities (Children)

Maintain your excellent progress at school by:

- Dedicating appropriate time to learning, your teacher will give you guidance to time expectations
- Check you understand your teachers’ expectations of what you are learning and what you need to produce
- When you are working at home make sure you choose a quiet space free from distractions (such as TV)
- Remember you should still do your own work! Parents/helpers can help but not do the work for you
- Keep healthy habits and take breaks away from devices between scheduled lessons
- Please do not eat during sessions. You may have a drink at the table
- Be dressed in your clothes not your pyjamas
- Be at the table where possible
- When you are learning in a Teams lesson make sure that you blur your background
- If you cannot blur your background, then make sure you are sitting with a blank wall behind you
- In a live Teams lesson put your mic on mute until your teacher asks you a question



- In a live Teams lesson keep your camera on
- In a live Teams lesson use the 'raise your hand' icon if you want to ask a question
- When you are learning in a live lesson be polite and use your manners
- Only use the learning platform between 7am and 8pm
- If you have a set of headphones with a mic, wear them to stop distractions when you are learning online

Getting Help	Contact:	Typical Response Time
Your learning	Class teacher– use Microsoft Teams	12 hours

Roles and Responsibilities (Parents)

Support your child/ren in their learning by:

- Consider the age of their child- adjust home learning environment to suit their educational needs.
- Providing an environment conducive to learning (access to technology, safe and quiet space during daytime).
- Engaging in conversations on posted materials, assignments.
- Respect that teachers will respond in a reasonable time frame but will not be instantly available.
- Monitoring time spent engaging in online and offline learning, including variables like that of preferred learning times (morning, afternoon, evening)
- Support emotional balance by providing ample room and time for reflection, physical activity, conversation, and play.
- Monitor their access
- Provide a learning space
- Ensure they fully engage and follow expectation

Getting Help	Contact:	Typical Response Time
Technology	ICT help desk itsupport@dsatkibworth.org	24 hours
Any other issue related to remote learning	School Office office@dsatkibworth.org	48 hours



How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

The school will run a daily check because every child will be expected to sign in using a daily online register. These will be checked and monitored by the class teacher. The class teacher will also be contacting your child every morning with a daily check in call on Microsoft Teams.

The learning platforms also monitor every child’s usage, and this will be checked every week by the school’s senior leadership team.

If your child is not accessing the remote learning a member of staff will contact, you. We will do our best to work with you and your child to find the best solution to learning remotely online.

How will you assess my child’s work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Feedback also takes place during times of online social interaction and by forming learning relationships with the children. Our approach to feeding back on pupil work is as follows:

EYFS	KS1	KS2
<p>Tapestry</p> <p>Video message or typed response or photograph and a comment</p>	<p>Y1 - Tapestry Y2 – Office 365</p> <p>Video message or typed response or photograph and a comment</p> <p>Typed message in your child’s class Team</p> <p>Audio file</p> <p>Teacher video clip</p>	<p>Teams</p> <p>Typed message in your child’s class Team</p> <p>Assignment Feedback</p> <p>Audio file</p> <p>Teacher video clip</p> <p>Poll</p> <p>Quiz</p> <p>Questionnaire</p> <p>Photographs/Video</p>

Teachers will also be in regular contact with your child throughout the week and therefore will be using verbal feedback on some occasions too.



Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that for some pupils, for example for some pupils with special educational needs and disabilities (SEND), they may not be able to access online remote education without support from adults at home.

Therefore, if your child has complex SEND needs and has an EHC Plan (education, health and care plan), they are still able to attend school as per government advice. You will need to inform the school at the earliest opportunity so that school can plan correctly especially if 1:1 is needed. In this case, the school will endeavour to provide 1:1 support but this may not always be possible over the lockdown.

In terms of remote learning, children with SEND will be asked to complete this where it is still appropriate for them to do so. If they are working at considerably different levels to their peers, their teachers and support staff will provide the correct learning for them on an individual basis, as is usually done in school. We are aware that it may be difficult for parents and carers to support children with SEND to do remote learning and will work with you to ensure provision is appropriate.

Children will continue to be supported by their teachers and support staff throughout the period of the remote learning. This may include the form of individual phone calls and emails from the class teacher or support staff or via the senco.

As a general guide:

- Children will access their specific learning activities through Tapestry, Office 365 or Microsoft Teams.
- Feedback will be provided to children and parents with regards to the work they have submitted via the telephone, Microsoft Teams, video chat and emails.
- The wellbeing and engagement team will work closely with the class teachers to ensure that children are able to access learning and to help minimise any issues.